

Message

From: Peterson, Cynthia [Peterson.Cynthia@epa.gov]
Sent: 1/8/2016 8:23:33 PM
To: Mary A. Green [mgreen@anngreencomm.com]
CC: Cirian, Mike [Cirian.Mike@epa.gov]
Subject: RE: Notes from CFAC Call re: Community Meeting

Hi, Mary.

I'm sorry for the inconvenience of being late to our call. I just left a voice message for you and would like to touch base today if possible. I'm going to be out of the office Monday through Thursday next week.

The meeting notes you sent look fine to me, as does the agenda.

How do you typically advertise your meetings? I think you can follow suit on the advertisement for this meeting unless you have something different in mind you would like to run by me.

I am going to be available at 720-951-0965 until 3:00 pm MST.

Thanks!
Cynthia

Cynthia Peterson
Community Involvement Coordinator
Public Affairs and Community Involvement
U.S. Environmental Protection Agency, Region VIII
1595 Wynkoop St. (8OC-PAI)
Denver, CO 80202-1129
303-312-6879 -- direct dial

From: Mary A. Green [mailto:mgreen@anngreencomm.com]
Sent: Friday, January 08, 2016 1:10 PM
To: Peterson, Cynthia <Peterson.Cynthia@epa.gov>
Subject: RE: Notes from CFAC Call re: Community Meeting

I'm in for the most of the day on Monday if that works better for you. Unless there are changes to what the notes said from the call with Mike yesterday, we should be in good shape and not need much time. I do need to know what type of ad you'd like us to run next week in the Hungry Horse.

From: Peterson, Cynthia [mailto:Peterson.Cynthia@epa.gov]
Sent: Friday, January 08, 2016 3:08 PM
To: Mary A. Green
Subject: RE: Notes from CFAC Call re: Community Meeting

Great. Thanks!

Cynthia Peterson
Community Involvement Coordinator
Public Affairs and Community Involvement
U.S. Environmental Protection Agency, Region VIII

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From: Mary A. Green [<mailto:mgreen@anngreencomm.com>]
Sent: Friday, January 08, 2016 1:07 PM
To: Peterson, Cynthia <Peterson.Cynthia@epa.gov>
Subject: RE: Notes from CFAC Call re: Community Meeting

Sure. That works. Call me at 1-800-784-4343.
Mary

From: Peterson, Cynthia [<mailto:Peterson.Cynthia@epa.gov>]
Sent: Friday, January 08, 2016 2:57 PM
To: Mary A. Green
Subject: RE: Notes from CFAC Call re: Community Meeting

Mary.

I'm hung up on a conference call that may be running late. Can I call you directly when I'm free?

Cynthia Peterson
Community Involvement Coordinator
Public Affairs and Community Involvement
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From: Mary A. Green [<mailto:mgreen@anngreencomm.com>]
Sent: Thursday, January 07, 2016 3:05 PM
To: Cirian, Mike <Cirian.Mike@epa.gov>; Peterson, Cynthia <Peterson.Cynthia@epa.gov>; John Stroiazzo(Toronto - Copper) (John.Stroiazzo@glencore-ca.com) <John.Stroiazzo@glencore-ca.com>
Cc: Kristi M. Moore <kknott@anngreencomm.com>; Vonda Matthews <vmatthews@anngreencomm.com>; Mary A. Green <mgreen@anngreencomm.com>
Subject: Notes from CFAC Call re: Community Meeting
Importance: High

All,

Here are the notes from our call today and to be reviewed by Cynthia before action:

1. Agenda is drafted and attached.
2. Event is at the local high school, 6-8 p.m.
3. Tables will be in an "U" shape and extra tables will be available for those wishing to be observers. All who wish can sit at the u-shaped table.
4. Name tents will not be placed at table but given to participants to sit in desired seats.
5. Extra tents will be available to prepare for those without tents.
6. An ad will be placed in the *Hungry Horse* Newspaper next week to publicize meeting. Design will be completed to Cynthia's expectations.
7. It was noted meeting information was submitted to local newspaper to place in the Event's section. (Letter also was sent to community by Senator Tester. Provided to Mike by John.)

8. Handouts for group will be decided by Cynthia (to be distributed at meeting or post).
9. Sign-in sheet will be at meeting to capture names and contact information of participants
10. An appreciation dinner for the panel members will be held at 5 p.m. The note to the group in advance will read:
To express an appreciation for your commitment to the panel in 2015 and to commemorate the milestone of the CFAC project moving forward, the panel will gather at 5 p.m. for dinner. Please note this is a time change from the original schedule.

Please let me know if I missed anything. Otherwise, I will send out notes after Cynthia and I speak tomorrow.

Have a great evening.

Mary A. Green

Director of Business Development/Senior Consultant

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